

**CONFERENCE STATUTE**  
**LVIII CICA – XVI Security Forum Cracow 2021**  
**May 13-14 2021**

**§ 1 General Provisions**

1. Definitions:

**CICA Conference:** Security Forum – LVIII CICA – XVI Security Forum Cracow **2021, 13-14 May 2021**

**Organizers:** CICA International, University of Public and Individual Security "Apeiron" in Cracow

**Co-organizers:** Nebrija Univesity, "Nicolae Bălcescu" Land Forces Academy, Autonomous University of Lisbon, Vasil Levski National Military University, Psicobiosocial and Violence Study Institute (IEPSIV), Armed Forces Academy of General Milan Rastislav Štefánik, Academy of the Police Force, University of Security Management, Lviv University of Business and Law, Police Academy in Szczytno, War Studies University, Military University of Technology, Siedlce University of Natural Sciences and Humanities, Polish Naval Academy of the Heroes of Westerplatte, Olsztyn Higher School, Polish Society of Security Sciences, International Scientific Society "Fides et Ratio", Institute for National and International Security (INIS), Department of the Sociology of Dispositional Groups, Institute of Sociology, Wrocław University, Institute of Security and Management, Pomerian University in Slupsk, Faculty of Political Science and International Relations, Matej Bel University, "Expertise" Institute of Psychological and Forensic Expertise, Safety Project, Eastern European Development Agency, Combat Alert, Adam Marszałek Publishing, Difin Publishing House

**Participant:** a person who has registered to the conference through the application form and paid a conference fee

2. Regulations of the present Statute are an integral part of conference participation application and apply for every participant.

**§ 2 Participation in conference**

1. The conditions for participation in the conference:

- Conference participation application through the application form, which can be found on the conference website. An application form should be signed, scanned, and sent to the e-mail address: **cracowsecurity@apeiron.edu.pl**.
  - Conference fee payment in the amount stated by the organizers.
2. After sending an application form to the conference e-mail address to the participant e-mail address, given in an application form, confirmation of receiving the application for participation in the conference will be sent.
  3. The organizers reserve the right to refuse the conference application forms due to the limited number of participants.

### **§ 3 Conference organization**

1. For the scientific dimension of the conference, including its substantive course, verification of declared presentations, and scientific quality of the post-conference publication, the organizers, Organization Committee of the Conference and Scientific Committee of the Conference are responsible.
2. For the logistic support, including catering, accommodation, conference costs settlement with conference participants, preparation of the conference location, and the post-conference publication, the organizers are responsible.
3. During the conference 15- minutes presentations in Polish or English are anticipated.
4. Hours given in the provisional conference schedule may be changed after final verification of declared presentations.
5. After reading the submitted materials the reserve the right to decide on qualifying a paper for presentation and the date of presentation.
6. Papers for the post-conference publication should include complete affiliation of the authors: represented institution, correspondence address, e-mail address.
7. Submitted papers will be published in the reviewed publication eligible as a scientific monograph or the ranked scientific journals, as decided by the Scientific Committee of the Conference and reviewers.
8. Papers should be sent to the e-mail address: **cracowsecurity@apeiron.edu.pl** by **June 15, 2021**.
9. There are no remunerations provided for presentations and scientific papers publication.
10. Participants will receive personal certificates confirming conference participation.
11. Access to the conference is at the discretion of the participant.
12. Participant agrees to conduct the conference in remote mode in a justified case i.e. when the sanitary and epidemiological or legal situation is preclusive of meeting in a stationary mode. The organizers assure to make every effort to imitate the stationary character of the meeting as faithfully as possible.

## § 4 Payment conditions

1. Conference fee amount depends on participation mode form choice:
  - Conference fee for stationary participation is 530 zł/115 € – price include abstract and paper application, also lunch, coffee breaks and banquet
  - Conference fee for online participation is 250 zł/55 € – price include abstract and paper application.
2. Conference fee amount **for PhD Students:**
  - Conference fee for stationary participation is 265 zł/57 € – price include abstract and paper application, also lunch, coffee breaks and banquet
  - Conference fee for online participation is 125 zł/27 € – price include abstract and paper application.
3. In case of conference participation withdrawal, payment is not refundable.
4. Participants who want to receive an invoice are asked to fill in relevant data in an application form (institution's name/name and surname, tax ID, address). By 7 days after paying the conference fee, payment for an institution indicated in the application form will be invoiced.
5. All transfer details, including the PLN and € account number and the required data, are included in the application form.
6. The organizers reserve the right to request participants to send the transfer confirmation by e-mail, under penalty of the refusal of the conference participation application.

## § 5 Final Provisions

1. The administrator of personal data is the University of Public and Individual Security "Apeiron" in Cracow, ul. Krupnicza 3, 31-123 Cracow, Poland.
2. In every matter regarding the processing of personal data by WSBPI "Apeiron", you can contact the administrator at the address: [cracowsecurity@apeiron.edu.pl](mailto:cracowsecurity@apeiron.edu.pl).
3. Personal data of conference participants will be processed for the purpose of:
  - fulfillment of the assumptions resulting from the specificity of the scientific conference and the activities of WSBPI "Apeiron" – the legal basis is the legitimate interest of WSBPI "Apeiron" (art. 6 ust. 1 lit. f of the GDPR) consisting in the obligation of WSBPI "Apeiron" towards participants to take action in the field of conducting the conference and its logistic support;
  - fulfillment of legal obligations incumbent on WSBPI "Apeiron" on the basis of generally applicable laws, including tax and accounting regulations (art. 6 ust. 1 lit. c of the GDPR);

- sending marketing content related to the activities of WSBPI "Apeiron" to participants by WSBPI "Apeiron" – the legal basis for processing is the legitimate interest of WSBPI "Apeiron" (art. 6 ust. 1 lit. f of the GDPR), consisting in directing marketing content to participants by means of by post and electronic mail (e-mail) based on the consent expressed by the participants (art. 6 ust. 1 lit. a) of the GDPR);
- implementation of the legitimate interest of WSBPI "Apeiron" consisting in the possible determination or pursuit of claims or defense against claims – the legal basis for processing is the legitimate interest of WSBPI "Apeiron" (art. 6 ust. 1 lit. f GDPR).

4. If a conference participant is directed by a person running a business, legal person or organization to perform the contract, order or tasks of WSBPI "Apeiron", the managing organization is the source of personal data.

5. Providing personal data is voluntary, but required by WSBPI "Apeiron" in order to carry out tasks related to securing the participant's participation in the conference, with the exception of personal data marked as optional during their collection. The consequence of not providing personal data required by WSBPI "Apeiron" is the inability to implement the above-mentioned tasks.

6. Personal data will not be profiled.

7. Personal data will be transferred::

- entities providing WSBPI "Apeiron" with services necessary to perform the contract, such as training, advisory, expert, analytical, accounting services, service quality testing, legal, marketing, debt recovery;
- postal operators, couriers in the field of delivering correspondence;
- suppliers of IT systems and IT services (website support, newsletter, mass mailing of electronic correspondence) to WSBPI "Apeiron" – on the basis of an agreement with WSBPI "Apeiron";
- banks in terms of making payments – on the basis of banking law;
- authorities entitled to receive data on the basis of legal provisions.

8. Personal data will be processed for the period necessary to secure the proper conduct of the conference or until the consent is withdrawn – in the case of optional data.

9. Personal data to the extent specified in the consent to direct marketing content to participants will be processed until the consent is withdrawn or objection to such processing.

10. Participants have the right to access the data, demand their rectification, processing restrictions, data transfer and objecting to their processing.

11. Any consent expressed by the participants may be withdrawn at any time. WSBPI "Apeiron" asks for the withdrawal of consents and reporting: the will to access or requests listed in points 9 and 10, in writing or electronically. Withdrawal of consent does not affect the lawfulness of data processing before the deadline for submitting this request.

12. In addition, participants have the right to bring a complaint with the supervisory body for the protection of personal data, if the participant considers that the processing of his personal data violates the provisions of the GDPR.
13. The conduction of the conference will be documented along with the images of its participants in the form of photographic and film documentation. By participating in the conference, participant consent to the dissemination of your image in the organizer's post-conference materials.
14. Participants are required to comply with the provisions of the regulations of the facility where the conference is organized.
15. Dissemination and presentation of any promotional materials on the premises of the facility where the conference is organized may only take place after consultation with the organizer and with his written consent.
16. The organizers are not responsible for the participants' belongings that may be by any means lost during the conference.
17. Registering as a conference participant is tantamount to accepting the above regulations.

Conference Organizing Committee